<# <Content Select="./Info/Now" /> #>

<# <Content Select="./Invoice/OwnersName" /> #>

<# <Content Select="./Invoice/OwnersAddressLine1" /> #>

<# <Content Select="./Invoice/OwnersAddressLine2" /> #>

<# <Content Select="./Invoice/OwnersAddressTown" /> #>

<# <Content Select="./Invoice/OwnersAddressPostcode" /> #>

Dear <# <Content Select="./Invoice/OwnersName" /> #>

Re: Service Charge Arrears <# <Content Select="./Invoice/UnitName" /> #>, <# <Content Select="./Invoice/UnitAddress " /> #>

We are writing to you in regards to recent change in the wall structure in <# <Content Select="./Info/BlockName" /> #>. We have installed an external lighting system on the main road leading to the building which should improve security and safety during the incoming winter months. This change will slightly increase the service charge by a maximum of £50 (this is only an estimate) starting from next year. Costs for this year will be covered using our Reserve fund which due to lack of any extra works has not been used.

We also want to remind you that the current balance for your unit is <# <Content Select="./Invoice/InvoiceTotalWithBalance"/> #> in arrears. Please contact us in case of any issues with payment. You can also access your detailed statement and all invoices by going to [www.resident.uk.com](http://www.resident.uk.com) and logging into your account. If you still have not received an automatic invitation, please email support@resident.uk.com requesting it.

Your Faithfully

John Doe

Guardian Angel of your property