<# <Content Select="./Now" /> #>

<# <Content Select="./OwnersName" /> #>

<# <Content Select="./OwnersAddressLine1" /> #>

<# <Content Select="./OwnersAddressLine2" /> #>

<# <Content Select="./OwnersAddressTown" /> #>

<# <Content Select="./OwnersAddressPostcode" /> #>

Dear <# <Content Select="./OwnersName" /> #>

Re: Service Charge Arrears <# <Content Select="./UnitName" /> #>, <# <Content Select="./UnitAddress " /> #>

We are writing to you in regard to recent change in common areas in <# <Content Select="./BlockName" /> #>. We have installed external lighting system on the main road leading to the property which should improve security and safety during incoming winter months. This change will slightly increase service charge, by maximum £5 (this is only an estimate) starting from next year. Cost for this year will be covered form our reserve fund.

We also want to remind you that current balance for your unit is <# <Content Select="./UnitOwnershipBalance"/> #> in arrears. Please contact us in case of any issues with payment. You can also access your detailed statement and all invoices by going to [www.resident.uk.com](http://www.resident.uk.com) and logging to your account. If you still have not received an automatic invitation, please email support@resident.uk.com requesting it.

Your Faithfully

Michal Marek

Head of Customer Service